

Job Posting for Temporary, Casual or Interim Position

Job Title	Research Assistant I	Pay Grid	Temporary
Job Code	INT014	Pay Grade	Level 1

Department, Unit or Project Description:

The [McMaster Health Forum's Impact Lab](#) engages a diverse range of faculty members, research staff, students and collaborators to undertake cutting edge research and research synthesis about how to support the use of research evidence in health systems. The Impact Lab capitalizes on the numerous research and evaluation opportunities created by the Forum's innovative

[Health Systems](#)

[Evidence](#) – the world's most comprehensive free access point for evidence to support policymakers, stakeholders and researchers interested in how to strengthen or reform health systems or in how to get cost-effective programs, services and drugs to those who need them. Within the context of

- Quality and productivity orientation, attention to detail;
- Strong computer skills:
 - o proficiency in MSOffice - Word, Excel - mandatory
 - o knowledge of Reference Manager, EndNote or other similar bibliographic management software strongly preferred
- Experience working in a research setting, ideally as part of a large ongoing program, an asset;
- Experience in conducting quality appraisals of research evidence an asset;
- Commitment to high standards of professionalism;
- Experience in working on multiple projects simultaneously;
- Ability to work both individually and as part of a team, in a fast paced environment; and
- Evidence of ability to be flexible in approach to meet challenges in an innovative and pragmatic way.

How to apply

- **Applications will be considered as they are received.** There are a limited number of positions available, so candidates are encouraged to apply early with a **final deadline of 4 p.m. on 12 March 2020.**
- Please send the application by email to James McKinlay mckinlj@mcmaster.ca cc'ing FP Gauvin gauvinf@mcmaster.ca, quoting "McMaster Health Forum's Impact Lab – HSE Research Assistant" in the subject line. Include the following application components:
 1. Cover letter addressed to James McKinlay, Senior Lead, Programs, McMaster Health Forum, stating:
 - a. the reasons for your interest in the position
 - b. relevant past experience and all relevant skills
 - c. any limitations in your availability over the summer
 - d. **whether you are eligible for the summer work study program offered through the Office of Student Financial Aid and Scholarships** (being work study eligible is **not** a requirement for the position)
 - e. if applicable (and please note that this is not a requirement for the position), a note indicating your level of fluency in reading, writing and speaking any of the six languages in which, in addition to English, the Forum's Health Systems Evidence is available: Arabic, Chinese, French, Portuguese, Russian, Spanish
 2. Resume
 3. Transcript