

1. FOLLOW-UP ON ACTION ITEMS

- a. Maureen pointed working-group members to the meeting notes and action items (see attachment 2)

2. UPDATE ON MEMBERSHIP AND ENGAGEMENT

- a. Maureen walked working-group members through the slides about listserv membership (see attachment 3)

3. SEQUENCE OF FUTURE LISTSERV TOPICS

- a. To be confirmed:
 - i. Topic: Follow-up on webinar about what to do with older studies
Date: Week of 12 July
Facilitator: Maureen Dobbins
 - ii. Topic: Duplication
Date: Week of 12 July
Facilitator: Lesley Stewart
 - iii. **Note:** Week of 19 July is a COVID-END quiet week
 - iv. Topic: Where are the most pressing gaps in living evidence syntheses to address COVID-19 (following on the webinar on the same topic)
Date: Week of 26 July
Facilitators: Ruth McQuillan and Jorge Barreto
 - v. Topic: Post about August being a quiet month on the listserv (but members are welcome to post)
Date:

- iii. Possible topics identified through engagement with the Partners meeting (e.g., sustainable funding and team configurations for evidence-synthesis teams post-pandemic; other lessons learned to bring up in conversations with decision-makers)
- c. Webinar linked topics
 - i. October - Portals for best evidence about COVID-19
 - ii. December – National lessons linked

4. SEQUENCE OF FUTURE WEBINAR TOPICS