

1. FOLLOW-UP ON ACTION ITEMS

- a. Maureen pointed working-group members to the meeting notes and action items from our last meeting (see attachment 2)
- b. ACTION: Safa to remove Sylvia de Haan from the email distribution list for this working group and from the listing of working-group members on the COVID-END website

2. UPDATE ON MEMBERSHIP AND ENGAGEMENT

- a. Maureen walked members through an update on the listserv membership (see attachment 3)
- b. Maureen invited a discussion related to select aspects of running the COVID-END community listserv
 - i. Members agreed that we can move to two to three topics per month
 - ii. Who to receive topics from (survey; topics versus methods; Newman; wider) and strategies on how to get others involved in identifying and leading listserv topics
 - iii. ACTION: Safa to add an agenda item about 'current methodological issues related to the COVID-19 evidence response' to the next partner call and to the next co-chairs call (in the hope of identifying topics that we could bring to the listserv for discussion), and if this goes well Safa can add this as a recurring agenda item for one or both groups
 - iv. ACTION: Maureen to review the input from our survey of COVID

Facilitator: David Tovey

ACTION: Maureen to ask David if he can speak to the 'tips' he wrote for the COVID-END inventory, which are hyperlinked from the corresponding webpage

v.

4. SEQUENCE OF FUTURE TOPICS

Maureen provided updates to the list of webinar topics

- a. 24 March: The COVID-END inventory: an in-depth analysis of evidence syntheses addressing decisions related to the COVID-19 pandemic response
Facilitator: Cristián Mansilla
- b. Tentative plan for April: Ensuring patients have access to research evidence that is as up-to-date as it is for other stakeholders
Facilitator: Sandy Oliver
- c. Tentative plan for May: Addressing COVID-19 misinformation in Africa
Facilitator: Laurenz Langer
- d. Tentative plan for June: Whether and how to incorporate 'old' COVID articles (e.g., from March) in evidence syntheses
Facilitator: Maureen Dobbins
 - i. ACTION: Maureen to reach out to Andrea Tricco and other synthesis-team leads for insight about how they deal with 'old' COVID articles (in preparation for her June webinar)
- e. Ideas for future topics:
 - ¶ Global scene setting (e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission)
 - ¶ Mapping the content coverage, strengths and weaknesses of the different evidence portals, etc.) (e.g. to be added to the next database/repositories group meeting agenda and who will lead the webinar)
 - ¶ Working group specific presentation

5. ANY OTHER BUSINESS

- a. Maureen welcomed Saeed Ahmadiana from the Université de Montréal, who described his research study on communities of practice (see attachment 4 for description of study; see attachment 5 for observation consent)
ACTION: Working group members to notify Saeed if they do not want their anonymized comments, etc. to be used in the study
- b. Maureen asked about whether we could get an update on the horizon-scanning process
ACTION: John to work with the horizon-scanning panel team to prepare slides for the May meeting of this working group (and Safa to remind the team in late April to be gearing up for this)