

1. 'ENHANCE MY RIS FILE' PROJECT

a. *Updates on user case document (attachment 3)*

The group suggested incorporating more specific details about tools and features from the table shared last

Almost any users will have to look across multiple databases; point of connectedness is to reduce effort and duplication. May be helpful to have an explanation of some technical parts and features of why they are important and what they can offer different users Organizations also, understandably, want to hold their audience and expertise while pulling in meta-data from other repositories where useful. Inter-operability depends on the type of data you want to share and need a standard to be able to do that

Sharing everything across repositories would be difficult, however there is likely a business case for everyone with different level of access (those contributing data can pull data out; others search function only) stepped access depending on level of information sharing (the more you share in, the more access you have to data across the repositories)

Much more productive (and cost effective) to go through collaborative approach- linking back and forth approach between repositories. Added value of this group is piloting and testing and demonstrating small group that is supporting inter-operability (including ways to increase traffic to contributing organizations' sites)

Group to use updated spreadsheet to identify one or two places for strategic interventions; and share back with GIN (e.g. with Sara Twaddle from GIN)

ACTION: For next agenda, the group agreed to discuss emerging initiatives in ACTS, COKA, among others, to developing approach to common terminology (e.g. standard ontologies, code systems, that support interoperability)

ACTION: Linn agreed to update some details on GIN-Tech spreadsheet and share in MS Teams Digitizing working group files for feedback

b. Develop a plan about:

- i. integration into COVID-END website (e.g. on the guide to key resources page vs others) and what is needed for initiating the process (e.g. critical mass of repositories profiled); and***
- ii. integration into ACTS learning community matrix***

2. DIGITAL SOLUTIONS AND OPPORTUNITIES IN EVIDENCE SYNTHESIS PROCESS

- a. Discuss key industry ideas (e.g. Kayak, Trivago) and existing digital tools (e.g. Distiller, RevMan) that provide inspiration for types of ideals that can be pursued as a Working Group***

ACTION: To be discussed at the next meeting. Discuss features that some of these existing digital tools can help with the use case table

3. ANY OTHER BUSINESS

No other business was raised